

## PROCEDURES COMMITTEE – DECISION NOTICE

2 May 2024

### Present:-

Councillors J Hart, J Hodgson, S Hughes, C Whitton, P Prowse (Chair),  
Y Atkinson, F Letch MBE and M Wrigley

Councillor F Biederman (Remote Attendance)

### Apologies:-

Councillors C Leaver

\* 2

### **Minutes**

**RESOLVED** that the minutes of the meeting held on 1 February 2024 be signed as a correct record.

\* 4

### **Notices of Motion - Amendments to Standing Orders (Section 4a) (Paragraphs 6-10)**

#### **RESOLVED**

(a) that the Council be recommended to amend Standing Orders at section 4a of the Constitution (paragraphs 6 - 10), as outlined in section 5 of the Report, and replicated above, with new text in purple and red, noting that no wording has been removed from the original processes; and

(b) that the Committee endorse the new working practice for returning motions to the Council, as outlined at Appendix 1 of the Report, noting the increased opportunity for the mover to address the Council, and further noting that no constitutional amendments are required given the rules of debate are still being adhered to.

\* 5

### **Working Practices - Review of the Governance Working Group and Proposed Changes.**

(Councillor Wrigley declared a personal interest in this item by virtue of being a parliamentary candidate).

#### **RESOLVED**

(a) that the revised Working Practices document, as attached at Appendix 1 of the Report, be endorsed for publication, noting and incorporating the amendment made at the meeting; and

(b) and further note that whilst the Working Practices are contained within the Constitution for ease of reference, they do not formally form part thereof.

\* **6** **Review of the Governance Working Group and Proposed Changes to the Council's Committee Structure.**

**RESOLVED**

(a) that the Governance Working Group be thanked for their thorough review of the Committee Structure and endorse their recommendations in relation to the Public Rights of Way Committee, Corporate Parenting, Council Day Timings and the Scrutiny Budget meetings, noting these are issues not requiring Council approval.

(b) that the proposals of the working group be endorsed for recommendation to the Council, when it appoints its committee structure, as outlined below and detailed at section 5.

- i. that the Appeals Committee be renamed to School Transport Appeals Committee
- ii. that the Locality Committees are not reappointed at the AGM that the Director of Legal and Democratic Services be given delegate authority to establish whether any educational trusts in the Committee's area for which the County Council is Trustee exist and make any necessary amendment to the scheme of delegation, if required.
- iii. that the Personnel Partnership is not reappointed at the Council AGM and that delegated authority is given to the Director of Legal and Democratic Services together with the Director of People and Culture to negotiate and agree a failure to agree policy with the Trade Unions.
- iv. That the Personnel Panel is not reappointed at the Council AGM and that delegated authority is given to the Director of Legal and Democratic Services together with the Director of People and Culture to develop and agree a revised process with the Trade Unions.

\* **7** **Review of the Governance Working Group and Proposed Changes to Highways and Traffic Orders Committee**

**RESOLVED**

(a) that the Governance Working group be thanked for its review and recommend that the proposals for a revised Committee name, terms of reference (except that outlined at recommendation (b)), voting permissions and Membership to the Committee are not progressed; and

(b) that the suggested changes to the Highways and Traffic Orders Committee terms of reference (1) and (2) highlighted in paragraph 10.8 of the

Report which proposed increasing the value of programmes and schemes it considered to £500,000 (from £250,000) be endorsed and recommended to Council, making the necessary amendments to the Constitution (3b – terms of reference) and website.

\* 8 **Property (Land and Buildings) Committee and Code of Practice for Land and Property Transactions**

**RESOLVED**

(a) that the adoption of a formal politically balanced Property Committee (Land & Buildings), with seven Members appointed thereto, be recommended to the Council;

(b) that the terms of reference as outlined in section 5 of the Report be endorsed and recommended to the Council for inclusion in the Constitution; and

(c) to note that the Code of Practice for Land and Property Transactions is being finalised (to replace the current version at section 5g) and the Committee ask that Council delegate completion of this document to the Director of Director of Transformation & Business Services and Director of Legal and Democratic Services, in liaison with the Governance Working Group, to ensure Member engagement and compliance with financial regulations and recognition of the role of the new Property (Land and Buildings) Committee.